West Bengal Centralized Admission Portal: wbcap.in

Important Dates (2025-26)

&

Steps for Application in the Centralized admission portal

Important Dates (2025-26): Phase-I

18TH June (2 PM) – 1ST July 2025	Registration & Application
6TH July 2025	Publication of Merit List & Seat Allotment
6TH – 12TH July 2025	Admission against Seat Allotted
17TH July 2025	Publication of Seat Allotment in the Upgrade Round
17TH – 20TH July	Admission against Seat Allotted in the Upgrade Round
24TH – 31ST July	Physical Verification of Documents at the College*
1ST August 2025	Class will start for New Session of 2025-26: Student Orientation Programme

*Online Admission is Purely Provisional, It will be finalized after successful document verification

Important Dates (2025-26): Phase-II

2ND August 2025	Publication of Subject-wise Vacancy List
2ND -11TH August 2025	Registration & Application for (1) Fresh Applicants (2) Existing Applicants of Phase-I, who (a) were not allotted any seat, (b) cancelled Admission, (c) did not taken admission after seat allotment [Need to Modify College Preferences Only]
14TH August 2025	Publication of Merit List & Seat Allotment
14TH – 17TH August 2025	Admission against Seat Allotted
21ST August 2025	Publication of Seat Allotment in the Upgrade Round
21ST – 24TH August 2025	Admission against Seat Allotted in the Upgrade Round
28TH August – 1ST September	Physical Verification of Documents at the College*

*Online Admission is Purely Provisional, It will be finalized after successful document verification

Steps for Application in the Centralized admission portal

Follow the Mentioned Steps Carefully

Most Common Error During Form Fill-up:
Did not ADD any Preferences after 100% Profile completion

GOVERNMENT GENERAL DEGREE COLLEGE AT PEDONG

(Affiliated to University of North Bengal)

Pedong, Kalimpong - 734311

Steps for Application in the Centralized admission portal

Visit nearest BSK (Bangla Sahayata Kendra) centre at the PANCHAYAT, BLOCK (BDO), S. I. AND MUNICIPALITY OFFICES (for free of cost form fill up)

BSK centers around PEDONG

At Pedong BDO Office:
Sajit Rai - 9641823847
Swarup Kharga - 9531849824

At Pedong Panchayat:
Lhamu Tamang - 9641991956
Young T. Lepcha - 9593662387

At Algara Panchayat:
Aleeza Ghising - 8327506445

At Upper Ecchey:
Landup Bhutia - 9593956272
Dawa Sherpa - 8972030326

At Sherpa Gaon:
Rohit Sharma – 8116700450
Ranjan Shah - 7679711631

At Algara BDO Office:
Anoj Tamang – 9851870616
Prasangsa Rai - 7501389426

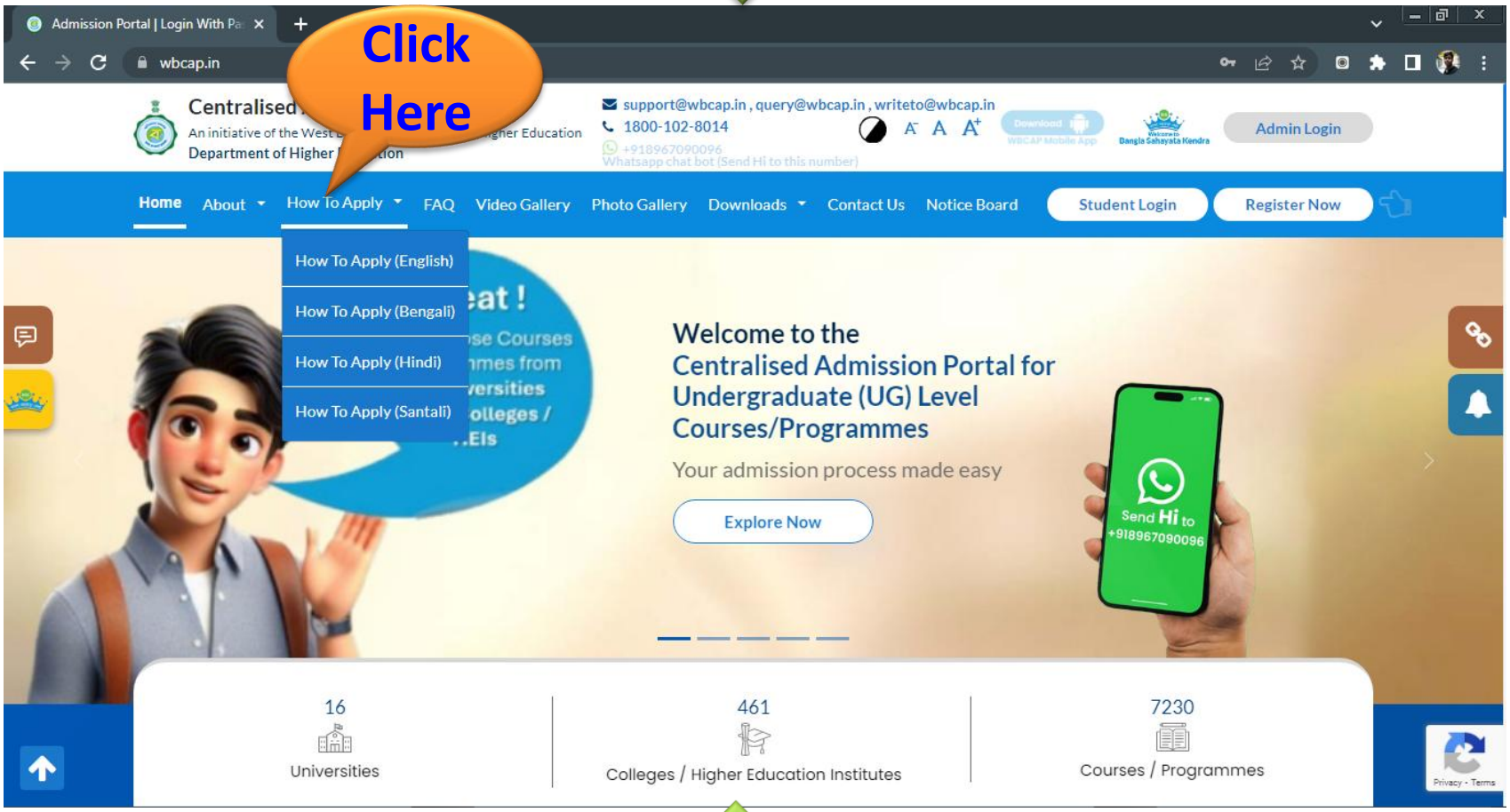
Make Pedong College your first preference during the admission form filling up
भर्ना फारम भर्दा पेडोङ कलेजलाई आफ्नो पहिलो रोजाइ बनाउनुहोस्

College Help Lines: 7980463299 / 9609968386 / 7908291662 / 7364808730

Steps for Application in the Centralized admission portal

Open centralized admission website: wbcap.in

Click on “How to Apply window”

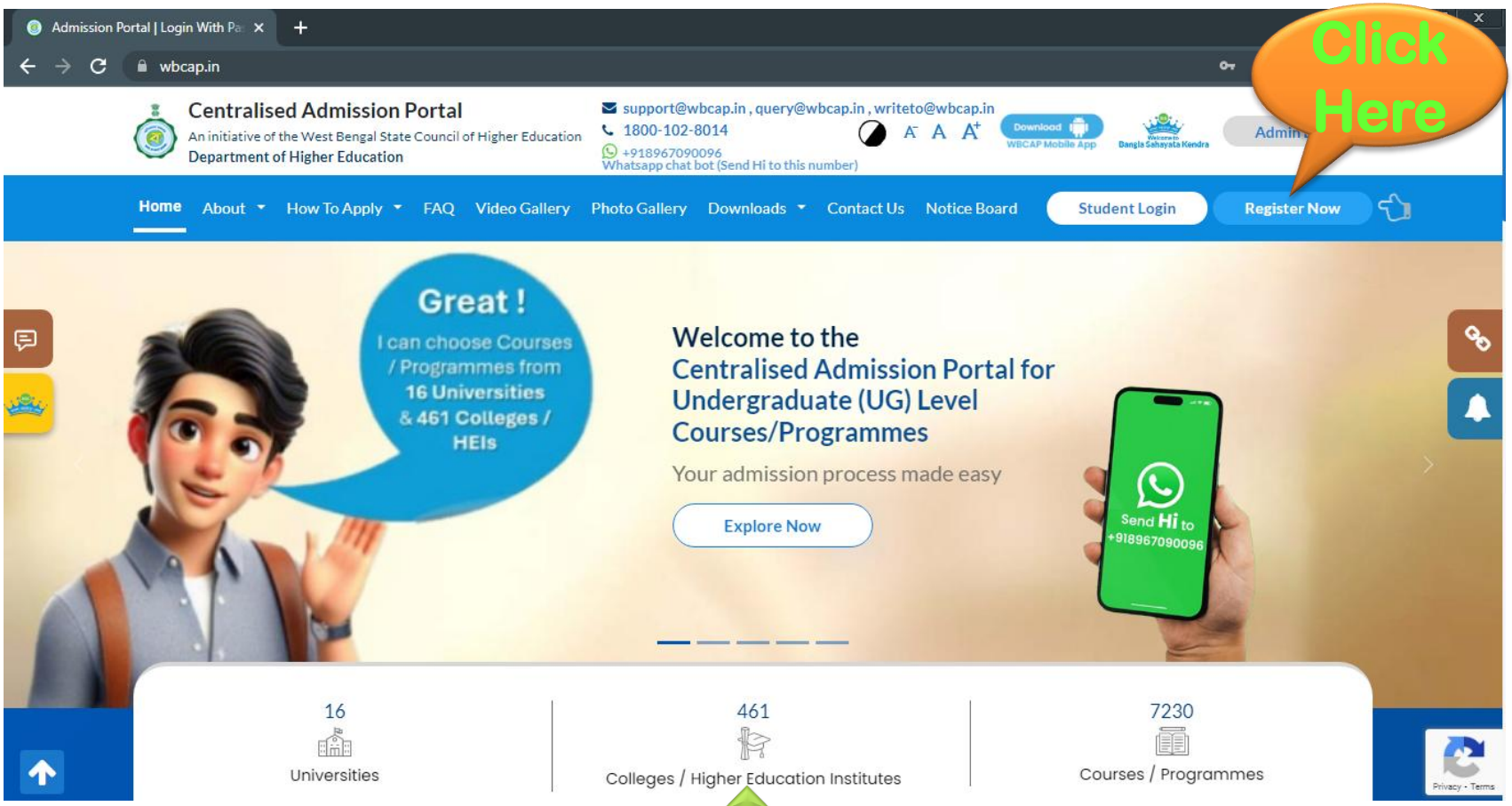


Download and read How to Apply (Available in 4 language Carefully)

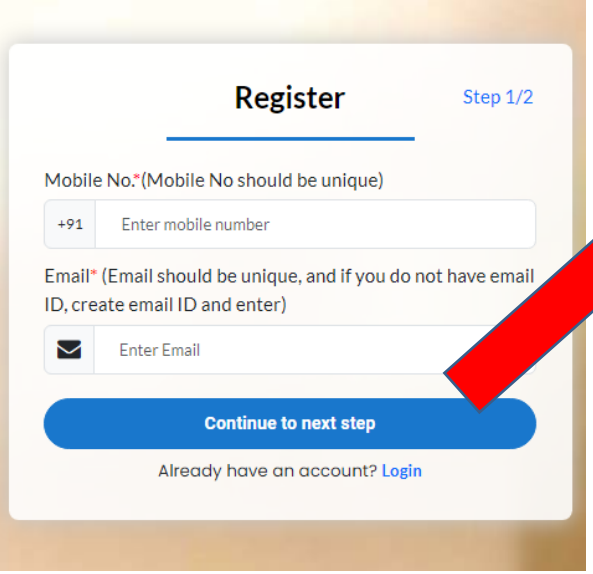
Steps for Application in the Centralized admission portal

Open centralized admission website: wbcap.in

Click on "Register Now"



Register Yourself by Clicking Permanent Mobile Number and Email ID



After Entering Phone Number and Email ID ; Click on Continue to next step

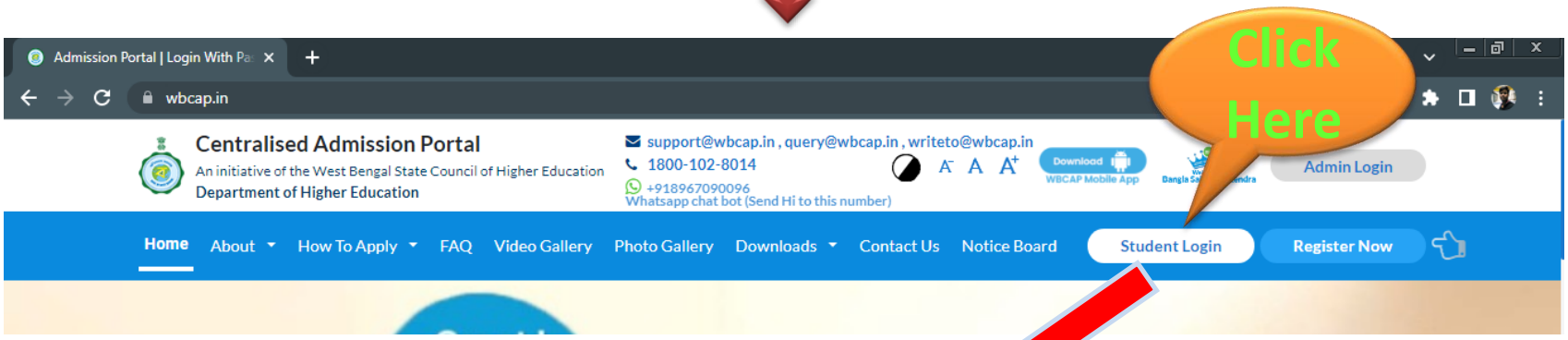
Enter all the Personal information, mobile OTP, email OTP, Aadhar or H. S. Registration number and upload it:

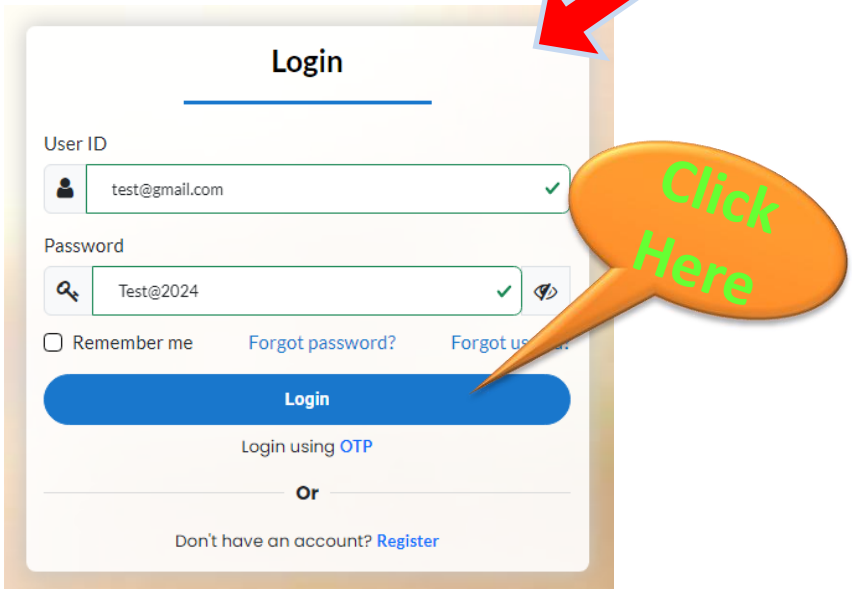
User id same as email id

Set password with a Capital Letter, A speacial symbol and number with minimum 8 character

Then Click Here to Complete registration

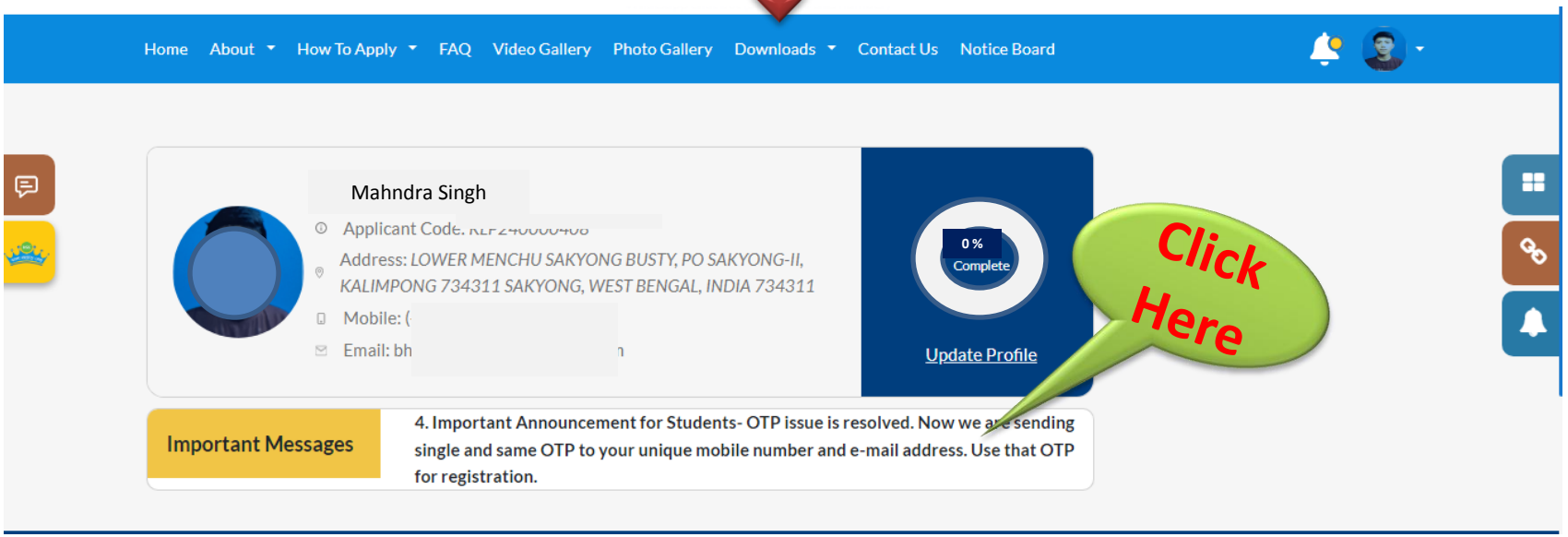
Now you have User ID (Same as email ID) and Password: Click on Student Log in



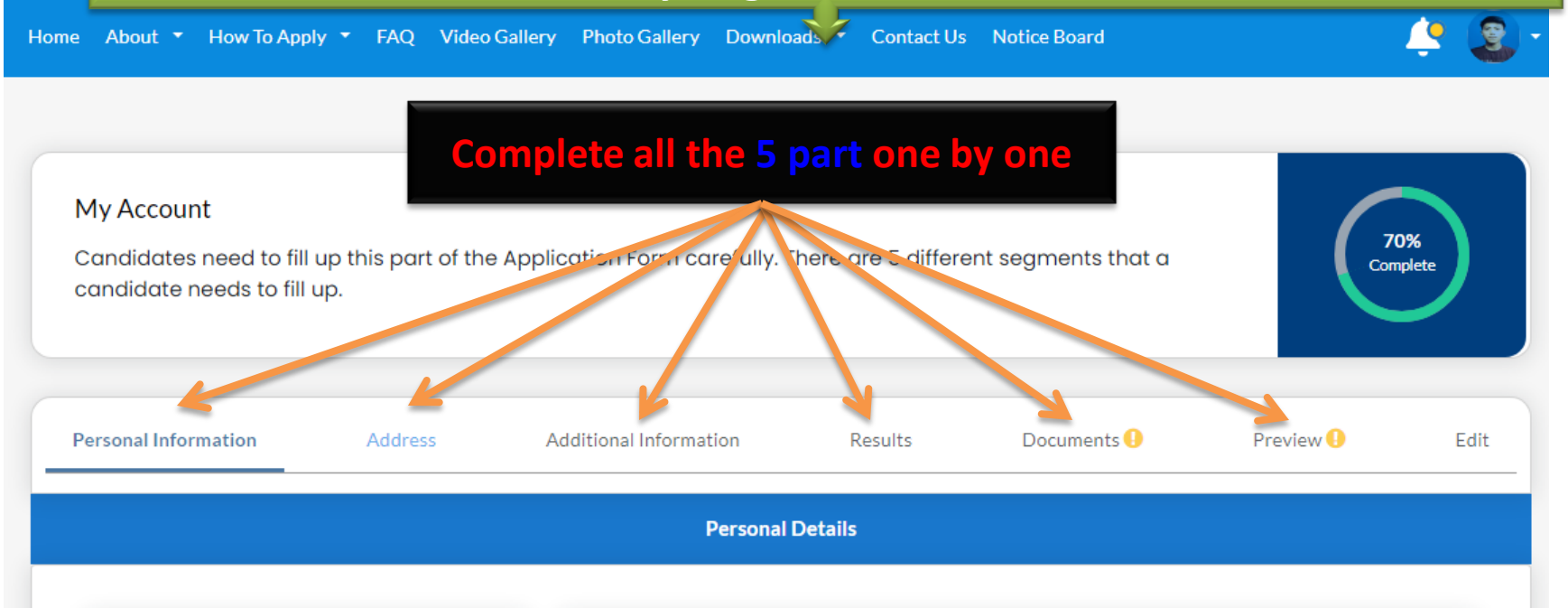


After giving User ID & Password Click on Log in

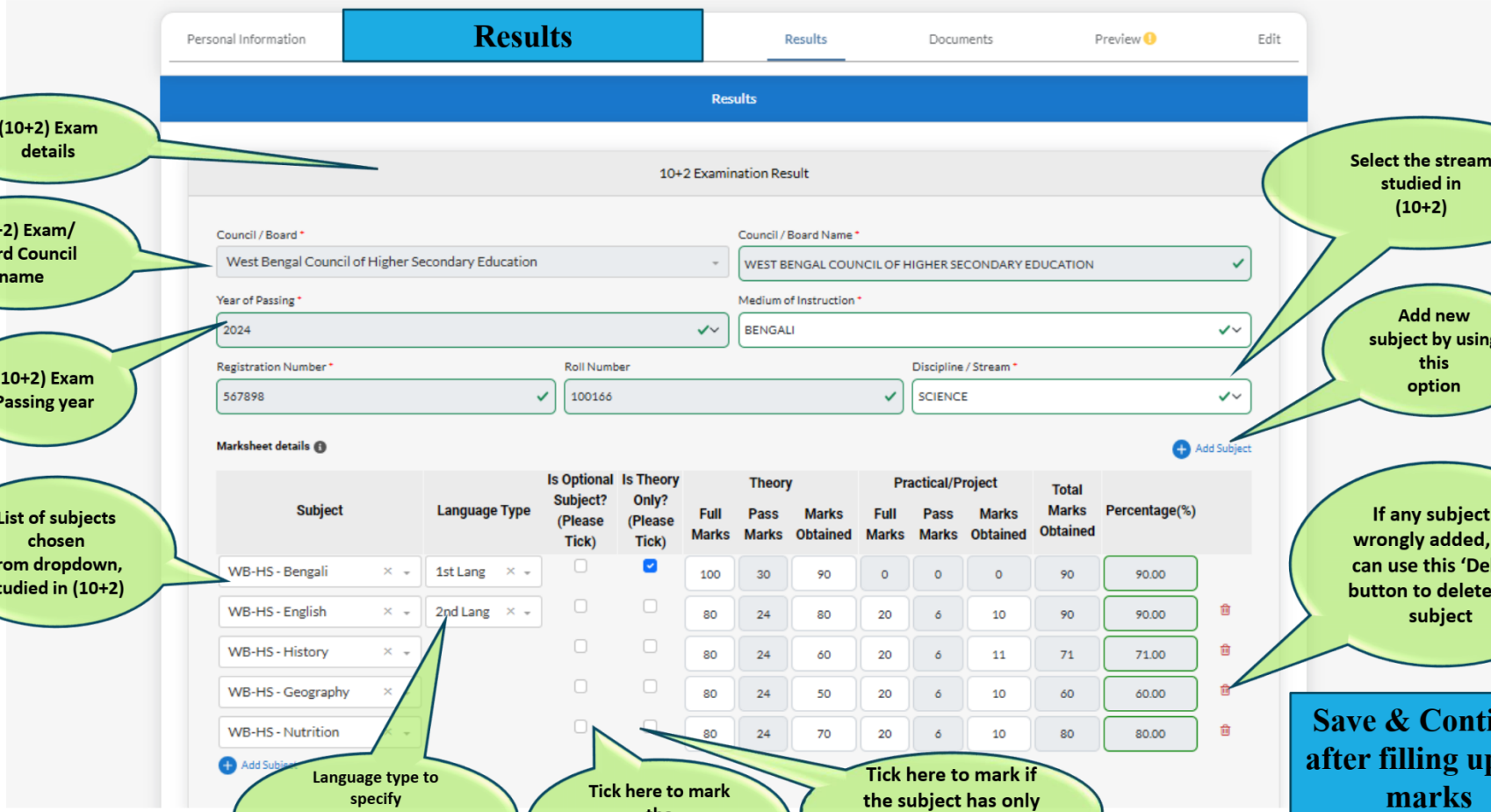
You will see 0% complete: Click on Update Profile to complete



After you get below window



In the 4TH part > Result part: Put HS marks Following way



Example HS marks > Result part: Put HS (10+2) marks Following way

Marksheet details

Add Subject

Subject	Language Type	Is Optional Subject? (Please Tick)	Is Only Theory / Combined Theory & Practical? (Please Tick)	Theory			Practical/Project			Total Marks Obtained	Percentage(%)
				Full Marks	Pass Marks	Marks Obtained	Full Marks	Pass Marks	Marks Obtained		
WB-HS - Nepali	1st Lang	☐	☐	80	24	55	20	6	18	73	73.00
WB-HS - English	2nd Lang	☐	☐	80	24	59	20	6	19	78	78.00
WB-HS - Geography		☐	☐	70	21	26	30	9	15	41	41.00
WB-HS - History		☐	☐	80	24	39	20	6	18	57	57.00
WB-HS - Political Science		☐	☐	80	24	28	20	6	16	44	44.00
WB-HS - Environment Stud		☑	☐	80	24	29	20	6	19	48	48.00

Add Subject

Can add subject

Tick for Optional subject

No Tick for Practical/Project based subject

Example MP marks> Result part: Put MP (10TH) marks Following way

Subject	Language Type	Is Optional Subject? (Please Tick)	Theory / Combined Theory & Practical? (Please Tick)	Full Marks	Pass Marks	Marks Obtained	Full Marks	Pass Marks	Marks Obtained	Total Marks Obtained	Percentage(%)
WB-SE - Nepali	1st Lang	☐	☑	100	25	53	0	0	0	53	53.00
WB-SE - English	2nd Lang	☐	☑	100	25	60	0	0	0	60	60.00
WB-SE - Mathematics		☐	☑	100	25	25	0	0	0	25	25.00
WB-SE - Physical Sc.		☐	☑	100	25	30	0	0	0	30	30.00
WB-SE - Life Sc.		☐	☑	100	25	29	0	0	0	29	29.00
WB-SE - History		☐	☑	100	25	36	0	0	0	36	36.00
WB-SE - Geography		☐	☑	100	25	39	0	0	0	39	39.00
WB-SE - Work Education		☑	☑	100	25	80	0	0	0	80	80.00

Add Subject

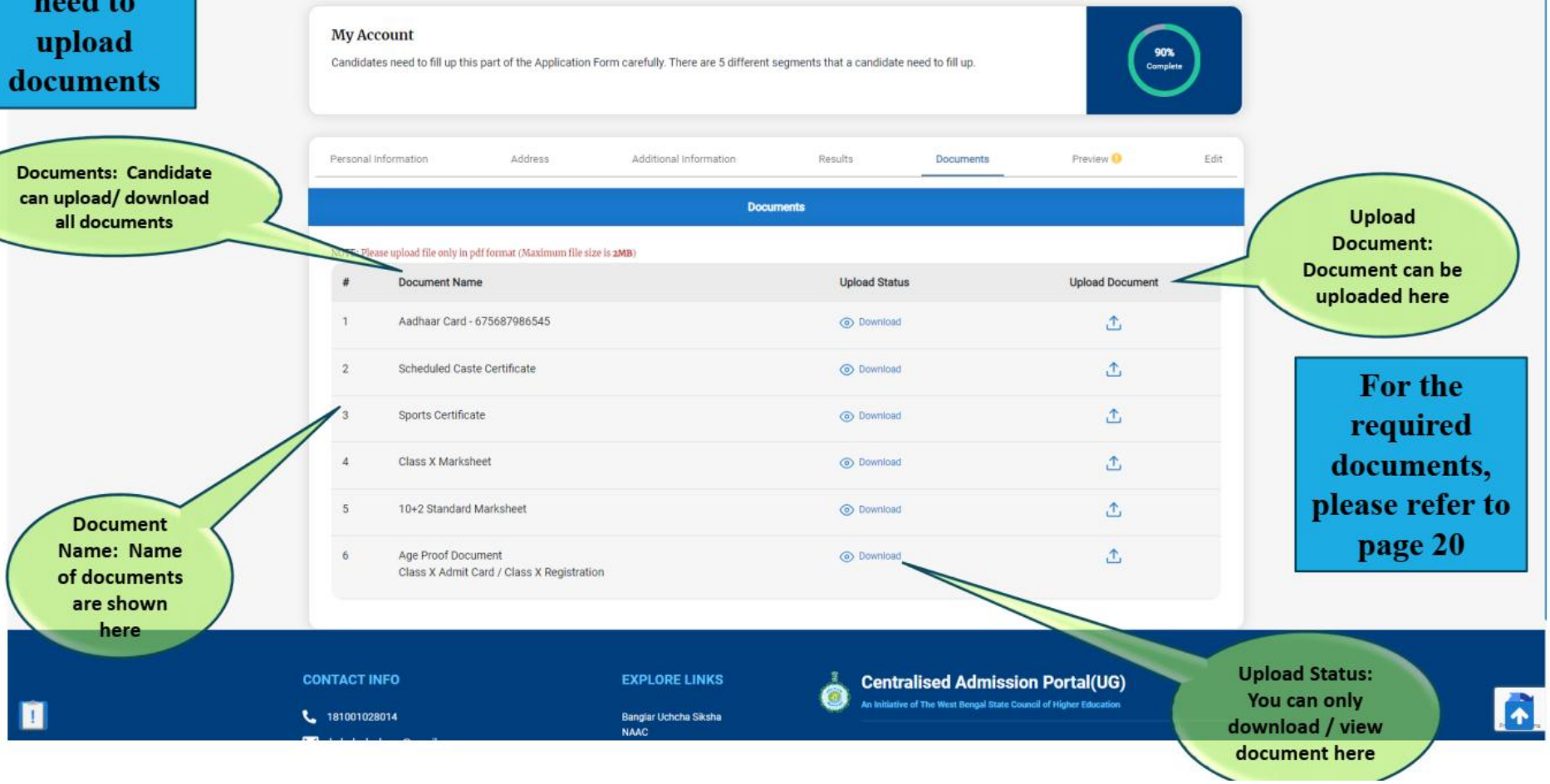
Tick for Optional subject

Tick all for non-Practical/non-Project based subject

In the 5TH part > Documents upload part

In this section, you need to upload documents

Documents Less than 2 MB and in pdf format



Documents: Candidate can upload/ download all documents

Upload Document: Document can be uploaded here

Document Name: Name of documents are shown here

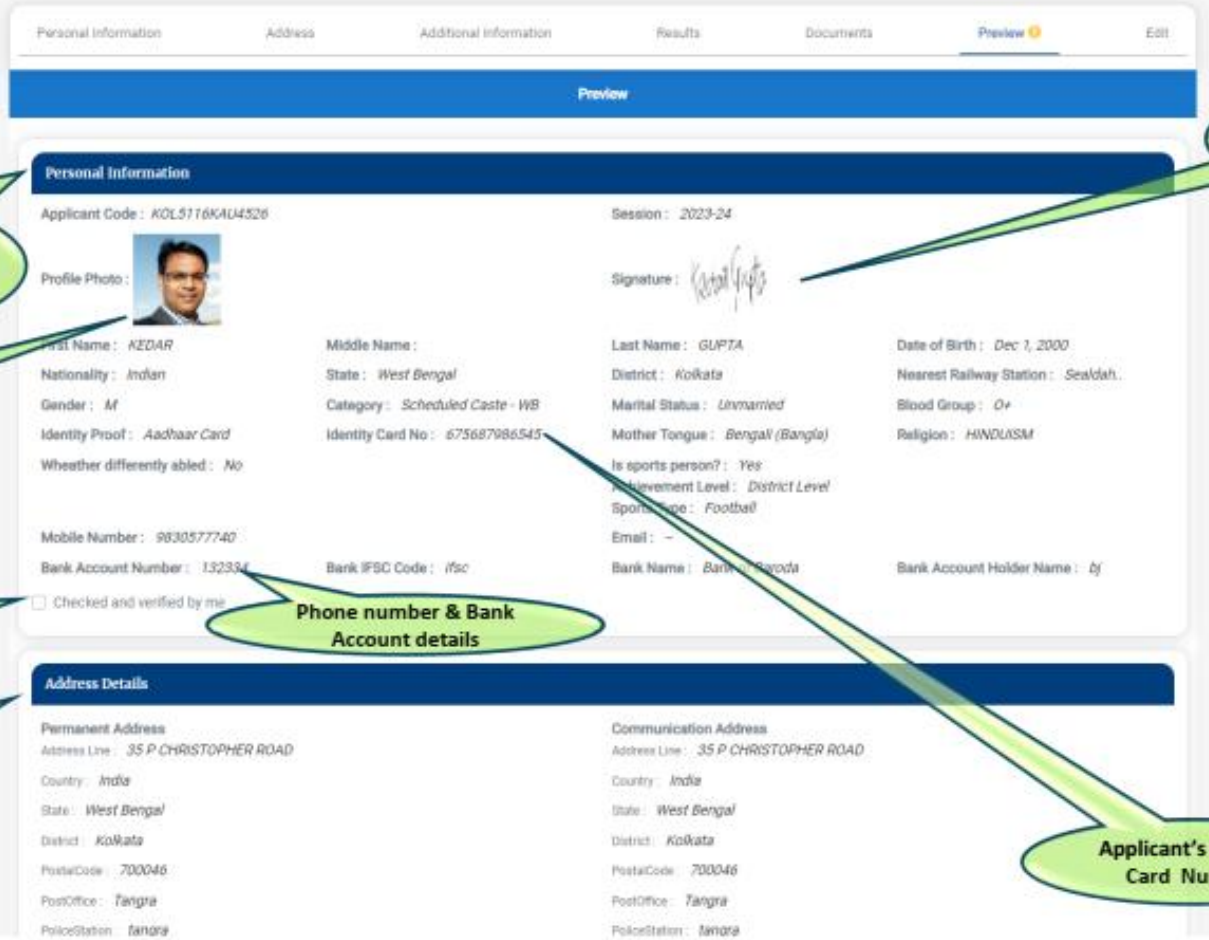
Upload Status: You can only download / view document here

For the required documents, please refer to page 20

Scan your documents in CLEAR SCANNER app

After Documents Upload Click on "Preview"

Click on the "Preview" button on the dashboard to see this page



Personal information: Check all personal information here which is given by the candidate

Photo of the Applicant

Signature of the Applicant

Click on the Check box for confirmation that it is filled up correctly

Phone number & Bank Account details

Applicant's address Details are shown here

Applicant's Identity Card Number

"Preview"

Click on the Check Box for confirmation that all the marks have been inserted correctly

You can see this at the end of the "Preview" page

Click on the Check Box for confirmation that documents are uploaded correctly

Click on this button to confirm. Now to add Programmes/HEIs go to Top of Student's profile and click "Add New". Please see page-27

Click on Check Box for confirmation that all data are filed up correctly

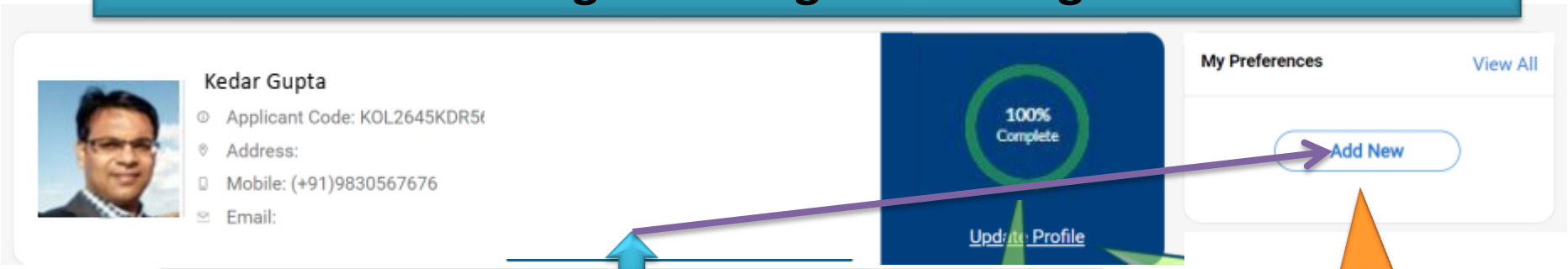
Tick for your confirmation of checking all data filled up correctly

Steps after 100% completion of your profile

- ❑ 1. Click "ADD NEW" button provided at the Top right hand corner of your profile to add course references.
- ❑ 2. Search your preferred courses, By District wise, By Programme, By Subject, By College/ HEI or By University, as shown in pages 8-13
- ❑ 3. Then your preferred courses will be populated on your Dashboard (See page-42).

You can update or change preference list up to 1ST July (Last date)

Add Govt. Gen. Degree College at Pedong in 1st Preference

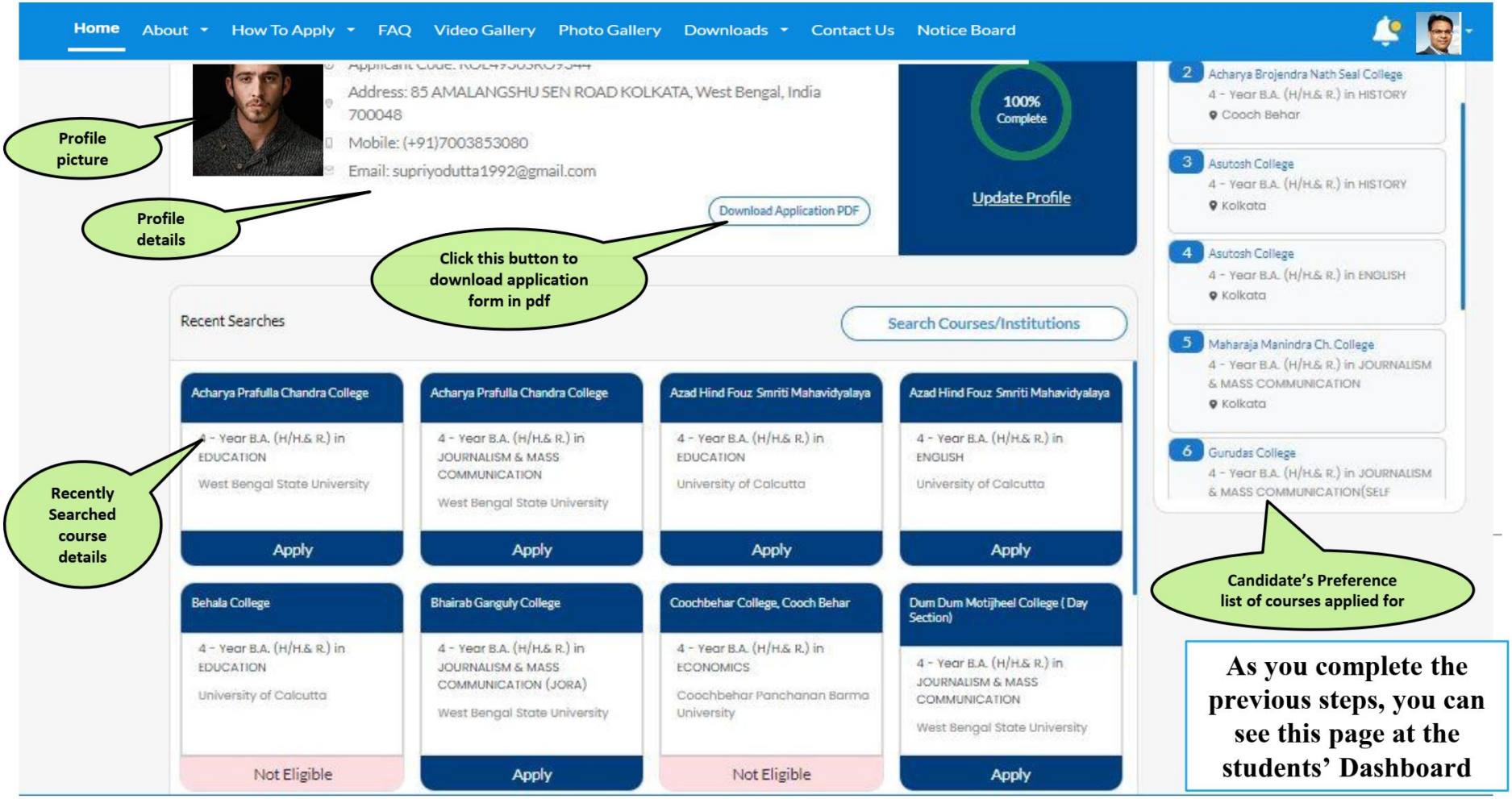


Click on add New to add Courses

Most Common Error During Form Fill-up:
Did not ADD any Preferences after 100% Profile completion

After 100% Click here

Profile Entry (Preview Page-Final Acknowledgement)



As you complete the previous steps, you can see this page at the students' Dashboard

Profile after adding Preference List

College Search By District

By District | By Programme | By Subject | By College/HEI | By University

Select Kalimpong District

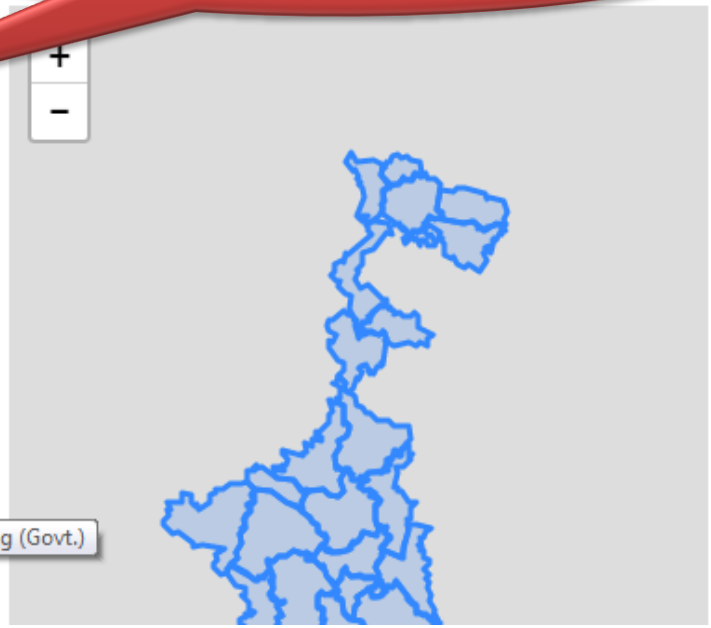
Select course BA/BSc Hons OR Mulitdiscp. (Pass Course)

Kalimpong

4 - Year - B.A. (Hons./ Hons. with Research)

Select College/HEI

- **Select College/HEI**
- Gorubathan Government College (Govt.)
- Government General Degree College At Pedong (Govt.)
- Kalimpong College, Kalimpong



Add Govt. Gen. Degree College at Pedong in 1st Preference

Courses Available at Govt. Gen. Degree College at Pedong

Courses Offered:

The college offers the following courses at the Under-graduate level:

1. 4-Year Under-Graduate Bachelor's degree in Arts (Honours and Honours with Research) with Major in Nepali, English, History, Pol. Science, Sociology:

   which is B. A. Honours

2. 4-Year Under-Graduate Bachelor's degree in Science (Honours and Honours with Research) with Major in Geology, Chemistry, Mathematics and Physics:

   which is B. Sc. Honours

3. 4-Year Under-Graduate Bachelor's degree with Multidisciplinary program in Arts (Nepali, English, History, Pol. Science and Sociology):

   which is B. A. Pass Course

4. 4-Years Under-Graduate Bachelor's degree with Multidisciplinary program in Pure Science (Geology, Chemistry, Mathematics and Physics):

   which is B. Sc. Pass Course

Eligibility for BA/BSc Honours and Pass Course

Eligibility Criteria for Courses:

1 & 2. 4-Year Under-Graduate Bachelor's degree in Arts/Science (Honours and Honours with Research) (Equal to BA/BSc Honours):

A student (Passing year: 2025, 2024, 2023) has passed in at least four (04) subjects (excluding Environmental Education, Environmental studies) with English as compulsory subject in the H. S. [10+2] with:

For UR OBC A/B & Economically Weaker Section (EWS) Candidates:

i) 55% marks in the aggregate in top 4 Subjects (excluding Environmental Education/Studies) **OR**
ii) 50% in the aggregate in top 4 Subjects with 60% marks in a subject / related subject opted for Honours in 10+2.

For SC/ST Candidates:

i) A minimum of 50% marks in the aggregate in top 4 Subjects **OR** **ii)** A minimum of 45% in aggregate in top 4 Subjects with 60% in the Subject opted for Honours.

3& 4. 4-Year Under-Graduate Bachelor's degree with Multidisciplinary program of studies in Arts/Pure Science (Equal to BA/BSc Pass course): :

Must Pass in Class 10+2 Exam And Must Pass in English in Class 10+2 Exam And Studied English for Minimum 100 Marks in Class 10+2 Exam And Pass in Top 4 Subjects Excluding (Environment Studies, Environmental Education).

A candidate allowed to pursue B.A. / B. Sc. Multidisciplinary Course if passed the qualifying Examination in Vocational Stream